



## Privacy Notice

The Chief Constable as Data Controller of Cleveland Police collects personal data via a number of overt surveillance systems. This notice explains, in general terms, what overt surveillance systems the Force utilises and how we process the data we collect and your information rights in relation to the data we collect.

### Overt Surveillance Systems

<p><b>Police Owned CCTV in/on buildings</b></p>	<p>Cleveland Police own/use a number of buildings within the Cleveland area. Most of our buildings will have external CCTV along with some internal cameras in Custody areas.</p> <p>These cameras are used for building/staff security and the prevention and detection of crime.</p> <p>If the personal data captured is used in relation to the prevention and detection of crime the data will be retained in line with the timeframes set by the Management of Police Information, MoPI and shared with those organisations who will be involved in processing the data for the purposes of the administration of justice i.e. CPS.</p> <p>If not used for the purposes of the prevention or detection of crime then the data will be deleted from Force systems after 28 days.</p>
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<p><b>Automatic Number Plate Reader (ANPR)</b></p>	<p>Mobile and static cameras which are used to capture vehicle registration marks (VRM). The cameras are used for the purpose of preventing and detecting crime.</p> <p>If the personal data captured is used in relation to the prevention and detection of crime the data will be retained in line with the timeframes set by the Management of Police Information, MoPI and shared with those organisations who will be involved in processing the data for the purposes of the administration of justice i.e. CPS.</p> <p>If not used for the purposes of the prevention or detection of crime then the data will be deleted from Force systems after 12 months.</p>
<p><b>In-Vehicle CCTV</b></p>	<p>Cleveland and Durham Specialist Operations Unit vehicles are equipped with on board CCTV. This system is used for the prevention and detection of road traffic crime and for the gathering of evidence during vehicle pursuits.</p> <p>If the personal data captured is used in relation to the prevention and detection of crime the data will be retained in line with the timeframes set by the Management of Police Information, MoPI and shared with those organisations who will be involved in processing the data for the purposes of the administration of justice i.e. CPS.</p>

	<p>If not used for the purposes of the prevention or detection of crime then the data will not be further processed and overwritten when the police vehicle is next used.</p>
<p><b>Body Worn Video</b></p>	<p>Body Worn Video cameras are utilised by front line Police Officers within the Response and Neighbourhood Teams. These cameras are used specifically for the prevention and detection of crime.</p> <p>If the personal data captured is used in relation to the prevention and detection of crime the data will be retained in line with the timeframes set by the Management of Police Information, MoPI and shared with those organisations who will be involved in processing the data for the purposes of the administration of justice i.e. CPS.</p> <p>If not used for the purposes of the prevention or detection of crime then the data will be deleted from Force systems after 30 days.</p>
<p><b>Overt Surveillance Camera</b></p>	<p>Overt cameras are often deployed into dwellings or commercial premises which can be for short periods or longer term. These cameras are used for safeguarding, protection of property and the prevention and detection of crime.</p>

	<p>If the personal data captured is used in relation to the prevention and detection of crime the data will be retained in line with the timeframes set by the Management of Police Information, MoPI and shared with those organisations who will be involved in processing the data for the purposes of the administration of justice i.e. CPS.</p> <p>If not used for the purposes of the prevention or detection of crime then the data will be deleted when the overt surveillance camera is removed from the dwellings or commercial premises.</p>
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Through the use of the above Overt Surveillance systems, Cleveland Police will gather, record and store personal data such as visual images, voice recordings and vehicle information. Where applicable, we will always try to inform you that your personal information may be obtained, by the use of signage (CCTV), verbal or visual notification (Body Worn Video/Evidence Gatherer).

Any images/audio or other personal data obtained will not be kept for any longer than is necessary, information in relation to retention periods is documented above . We will store data securely ensuring only those who are entitled to process it will have access. We will also dispose of the data in a secure manner.

We will only disclose images and audio to other authorised bodies, partners and law enforcement agencies, when there is a lawful basis to do so.

If you would like to understand more about how Cleveland Police use your personal data in accordance with the Data Protection Act 2018 and your information rights please visit the attached webpage: <https://cleveland.police.uk/Services/DataProtectionNEW.aspx> or contact the Information Rights Team on 01642 306882 or on email [information.rights.requests@cleveland.pnn.police.uk](mailto:information.rights.requests@cleveland.pnn.police.uk)

